

DRAFT Meeting Minutes
UNIVERSITY SENATE MEETING
Friday, October 29, 2023
3:00pm – 5:00pm

Link: <https://luc.zoom.us/j/89161093460>

Senators Present: Whelton Miller, Bill Adams, Minerva Ahumada, Ben Bryan, Sophie Buchman, Noah Butler, Teryn Robinson, Lisa Gillespie, Matt Hejna, Bridie Hulsebosch, Stacey Jaksa, Tom Kelly, Theresa Krafcsin, Rachel Leamon, Conner Scholze, Lauren Schwer, Oliver Schramm, Mark Torrez, Paige Warren, Matt Williams, Casey Welby, Abby Abuya, Mustafa Anwar (*ex officio*), Margaret Callahan (*ex officio*), Keith Champagne (*ex officio*), Jim Devery (*ex officio*)

Absent: Cara Foster, Lisa Marie Thomas, Peter Lachman, Emily Barman, SGAC Representative (not yet identified)

Quorum (14 needed): 22 present at the start of the meeting; quorum is satisfied.

Chair Ahumada called the meeting to order at 3:04pm.

- I. Review of the preliminary agenda and call for motions to amend**
 - a. No amendments made to the agenda.

- II. Approval of Minutes from September 29, 2023**
 - a. Minutes approved by a vote of 18 Yay and 1 Abstain.

- III. Chair Report**
 - a. Campus Master Plan- Faculty Focus
 - b. Chair Ahumada attended Faculty Council meeting,
 - c. Chair Ahumada unable to attend Staff Council meeting, still looking for volunteers to see if other people can attend Staff Council

- IV. Program Modification Proposal – Heather Sevenser Assistant Dean, Student Services, The Graduate School**
 - a. Ms. Sevenser presented on behalf of The Graduate School proposing a modification to the 4+1 Accelerated Bachelor's/master's programs. No policy currently exists regarding students deferring the start of their master's program. Policy modification will include language stating that students are not allowed to request deferral of their master's. If students wish to delay start of master's, they may apply for admission to traditional master's program.
 - b. Sen. Leamon asks if students will be able to use emergency withdrawal in times of crisis. Ms. Sevenser confirms that even with new policy, students will still be able to withdrawal in certain situations without penalty and delay the start of their master's programs.

- c. Sen. Williams suggests including language stating emergency withdrawal in the policy modification. Sen. Buchman agreed this is important for students to know. This was discussed by The Graduate School, it was decided that this would not be included under the assumption that in crisis, students will reach out.
- d. Sen. Kelly asked if this will be advertised by admissions. Provost Callahan assures this can be used during recruitment. Unsure what impact it may have.
- e. Sen. Krafcsin asks if usage of Accelerated Bachelor's/master's program is popular and clear. Ms. Sevenser states terminology is widely used and should be clear about what programs are being referenced.
- f. Sen. Adams asks the harm in a couple students/year deferring the start of their master's. Classes for 4+1 programs are very small and deferring can affect departments planning for classes and offerings.
- g. Sen. Kelly wants to clarify that if students want to defer their start, they will need to re-apply to traditional master's programs.
- h. Sen. Krafcsin asked if there is any implication on the financial aid process for students. It will not affect the students' abilities to receive scholarships.
- i. Sen. Adams asks if students receive special scholarships that need to leave the university, i.e. the Rhodes Scholarship, can't defer. This will most likely be addressed by individual departments on a case-by-case basis.
- j. Sen. Gillespie asked if programs will only accept graduate transfer credits from accelerated students. They will accept transfer credits from classes 400 level or above. Most likely addressed by individual departments.
 - i. Sen. Williams motioned to vote. Sen. Buchman seconded.
 - ii. The senate advises that the policy is included by a vote of 18 yays, 4 nays, and 2 abstains.

V. Discussion: Modality of Senate General Assembly Meetings

- a. Senate bylaws do not state where meetings should be held. There are 3 options to decide where meetings should be held: meet in person on one campus, remain on Zoom, or on Zoom with each campus in a room together.
- b. Sen. Williams recalls meetings at each campus on a rotating schedule as an option. May be difficult to remember which campus the meeting is at though.
- c. Sen. Hejna believes giving something a trial run, like meeting on Zoom by campus, may be a good idea since Senate is not restricted one way or another.
- d. Provost Callahan knows from Faculty Council that meeting in individual rooms by campus made it hard to communicate and had many technical issues. Believes communication is better on Zoom.
- e. Chair Ahumada states that Faculty Council meetings are slow to start and hearing each other is very difficult.
- f. Sen. Hejna enjoys decorum on Zoom.
- g. Sen. Williams believes that people can connect with each other in person better over Zoom. Not against experimenting with meeting format. Chair Ahumada agrees.
- h. Chair Ahumada suggested using the Senate budget to have Senate get togethers in order to better meet other senators. Sen. Buchman believes get togethers will help.
- i. Sen. Adams clarifies that regardless of vote outcome, people can still get together for meetings.
 - i. Sen. Williams motions to vote. Sen. Adams seconded.

- ii. Senate votes to remain on Zoom for future meetings by a vote of 14 votes in favor of Zoom and 6 in favor of in person meeting for Dec. 1st meeting.

VI. Discussion: Have Senate Meetings recorded for member review only, on Sakai?

- a. Chair Ahumada believes that having meetings recorded may be helpful for senators unable to attend and for writing meeting minutes.
- b. Sen. Kelly agrees recording will be helpful, but guest speakers should be notified prior to meetings. Recordings can even be paused during guest speakers' presentations to respect privacy.
 - i. Sen. Welby motioned to vote. Sen. Schwer seconded.
 - ii. Senate votes to record future meetings for members only by a vote of 16 yays, 3 nays, and 2 abstains.

VII. Small Group Discussion by Campus

- a. Chair Ahumada charged each campus committee to discuss current and potential strategies for reaching constituents.
- b. Health Sciences Campus
 - i. Current strategies to reach constituents: Ask department heads and deans on who to speak to about potential issues to be brought before senate. Reach out and attend campus faculty executive council meetings for Stritch, Parkinsons, and Nursing.
 - ii. Potential strategies to reach constituents: host events like beers with senators or lunch with your senators. Post signs in elevators to advertise the events.
- c. Lakeshore Campus
 - i. Current strategies to reach constituents: Informally: faculty speaking with each other in their departments, NTT faculty union, reaching out to faculty.
 - ii. Potential strategies to reach constituents: Make process more formal: form on University Senate. Form is submitted to the corresponding campus and faculty/staff/senators. Priority marketing of the form via Loyola News or the Kettle and admin announcements. Senate email public on website. Ask for feedback in committees we serve as part of roles. Host campus office hours for senators and listening sessions. Tabling on each campus.
 - 1. Form will need to include Senate email.
 - 2. Expectations from the form will need to be clear. Will every issue submitted be discussed at Senate meetings or will they be considered for discussion?
- d. Water Tower Campus
 - i. Current strategies to reach constituents: Advancement has a newsletter and it has been used for introductions.
 - ii. Potential strategies to reach constituents: Use Loyola News, make flyers to post around campus, feature campus senators in the Senate Newsletter with blurbs and contact info. Senate merch/swag. Meet with senators in person. Tabling on campus and office hours. Hosting socials. Presence at other Loyola events like the WTC block party and Christmas party. Collaborate with SGLC. Advertise running for senate and what the Senate does, including the rainbow chart.

1. Chair Ahumada suggests going over rainbow chart at next Senate meeting and looking into merch.

Sen. Hejna motioned to adjourn. Sen. Williams seconded.

Chair Ahumada adjourned the meeting at 4:53 pm.

Respectfully submitted, BMH 11/24/2023

Senate Meeting Schedule for Academic Year 2023-24

General Assembly Meetings

• September 29	3:00-5:00PM	Zoom
• October 27	3:00-5:00PM	Zoom
• December 1	3:00-5:00PM	Zoom
• January 26	3:00-5:00PM	Zoom
• February 23	3:00-5:00PM	Zoom
• March 29	3:00-5:00PM	Zoom
• May 3	3:00-5:00PM	Zoom

Executive Committee Meetings

• September 15	4:00-5:00PM	Zoom
• October 13	4:00-5:00PM	Zoom
• November 17	4:00-5:00PM	Zoom
• January 12	4:00-5:00PM	Zoom
• February 9	4:00-5:00PM	Zoom
• March 15	4:00-5:00PM	Zoom
• April 19	4:00-5:00PM	Zoom